

Otto Construction is seeking a team oriented project Superintendent for its Sacramento/Monterey Operations. As a Superintendent for Otto Construction, you will be responsible for each Project's performance as it relates to safety, schedule, costs, efficiency, morale, quality and overall job success. OSHPD or DSA experienced, OSHA 40 and QSP Certified applicants are preferred. Otto Construction is an Equal Opportunity Employer and drug free workplace. Salary will be based on experience and qualifications.

Position requirements include:

- Minimum 10 years of ground up commercial construction experience.
- Minimum of 5 years of experience as a project Superintendent.
- Computer Skills such as Suretrak or Microsoft Project, Word, and Excel.
- Timberline Project Management Software Experience would be preferred or similar knowledge of relational database project management software.
- Leadership qualities with strong team building, communication and listening skills.
- Proactive in avoiding and/or effectively solving problems.
- Good DMV record.

Duties:

1. Represent Otto Construction in a professional manner as the main point of contact for project clients and their consultants.
2. Participate in preconstruction planning and project buyout.
3. Develop and maintain the project master CPM schedule on a monthly basis through the assistance of a project engineer. Develop weekly short interval schedules for subcontractor and owner distribution and coordination. Monitor the project's schedule status by comparing the short interval schedule progress to critical milestones of the updated Master CPM Schedule.
4. Generate RFI's and participate in reviewing and processing submittals.
5. Oversee the Project's mobilization and deployment of field staff consisting of foremen, engineer, and tradesmen. Establish site services, safety postings and procedures, temporary utilities, debris disposal, surveying, security issues and fencing.
6. Ensure that the project is in compliance with Otto's Injury & Illness Plan and Title 8/Cal-OSHA requirements to include subcontractors operations. Enforce site access limitations and entry requirements to ensure public safety.
7. Develop and maintain a positive working relationship with project inspectors, building officials, surrounding neighbors and trade union representatives.
8. Implement Otto's quality control program.
9. Attend and help conduct project meetings with owner/architects.
10. Maintain daily job journals documenting start and completion dates of activities and milestones, tests, inspections, important conversations, material deliveries, and unusual events such as weather and schedule impacts.
11. Maintain control over time cards and material purchases to include phase coding.
12. Track and report quantities of self-performed work on a weekly basis.
13. Maintain status of equipment maintenance and repair.
14. Supervise and mentor project engineers and Otto craft personnel.

Standard Benefits Include:

- 401(k) Plan with matching contributions
- Health, Dental, Vision, Life and Disability Insurance
- Vacation, Holiday, and Sick Leave

Resumes can be emailed to Robert Ussery – russery@ottoconstruction.com

Employment placement agencies and executives need not inquire.